

**Dr. BABU JAGJIVAN RAM LEATHER INDUSTRIES DEVELOPMENT
CORPORATION LIMITED**

(A Government of Karnataka Enterprise)

(formerly known as Karnataka Leather Industries Devt. Copn. Ltd.,)

**INFORMATION PUBLISHED UNDER SECTION 4(1) (b) OF
"RIGHT TO INFORMATION ACT, 2005.**

(Corrigendum of the Notification Revised & Updated on 10.06.2022)

As per Section 4 (1) (b) of the Right to information Act, 2005, every public authority is required to make known the information to the Public as enumerated in the said act. Accordingly, the following details are furnished as per the Section 4 (1) (b), with regard to our Corporation i.e., Dr. Babu Jagjivan Ram Leather Industries Development Corporation Limited.

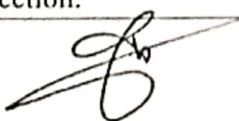
<p>i) The Particulars of its Organisation, Function and Duties.</p>	<p>With a view to promote Leather Industry in Karnataka and implement various Developmental Schemes for the welfare of Leather Artisans in the State, Dr. B. J. R. L. I. D. C. Ltd, was incorporated under the Companies Act, 1956 by Govt. of Karnataka as a fully owned Govt. of Karnataka Enterprise during the year 1976. The Registered Office of the Corporation is situated at #32, Dr. Babu Jagjivan Ram Lidkar Bhavan, Millers Tank Bund Road, Vasanthnagar, Bangalore – 560052.</p> <p>The Main objectives of the corporation are:</p> <ol style="list-style-type: none">1. To promote Leather Industries in Karnataka.2. To uplift the Socio-economic conditions of the Leather Artisans who belong to weaker section.3. To extend Technical Assistance to Leather Artisans.4. To extend marketing assistance for the products manufactured by the Leather Artisans and SSI Units through our Retail outlets, Exhibitions and Institutional Sales.5. To act as implementing agency of the Government to implement various Developmental Schemes for the welfare of Leather Artisans.6. To provide infrastructure facilities to the Leather Artisans through house-cum-work sheds and Common Facilities Centre under DUTCH Assisted Project / SCP.7. To Market Leather Products such as Shoes, Chappals, other products made of leather and leather allied products through Retail outlets throughout the state, Exhibitions and International Sales. <p>The Company is managed by the Board of Directors who are nominated by the Government of Karnataka, consisting of the following:-</p> <ol style="list-style-type: none">1. Prof. N. Linganna, - Chairman. Member of Legislative Assembly Maykonda constituency2. Major P Manivannan, IAS, - Director. Secretary, Social Welfare Dept.,3. Dr. K. Rakesh Kumar, I.A.S., - Director. Commissioner, Social Welfare Dept.,
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	<p>4. Sri. Sudarshan Kumar, D.S Deputy Secretary (Welfare) Finance Department - Director</p> <p>5. Dr. H Nataraju. KGS., Managing Director Dr. Babu Jagjivan Ram Leather Industries Development Corporation Ltd - Director</p> <p>6. Dr. Sunil Kumar Director, Karnataka Institute of Leather Technology - Director</p> <p>7. Sri. T. Kumar Managing Director, Karnataka Adijambava Development Corporation - Director</p> <p>8. Sri Parashuram Gowda S N General Manager (Social Development) Rajiv Gandhi Housing Corporation - Director</p> <p>The Board of Directors are the supreme policy makers of the Company and the Managing Director, who is the Executive Head of the Corporation, shall be in charge of implementing such policies and programmes.</p>
<p>ii) The powers and duties of its Officers and Employees.</p>	<p>The functions of the Corporation are controlled by the Board of Directors appointed by the Government. The Managing Director is the executive head of the Corporation. He is assisted by the second line Officers (Section Heads) such as General Manager, Deputy General Manager, Manager, Deputy Manager (Commercial & Devt.), Assistant Manager (Fin. & Accts.), Assistant Manager (Admn & Audit) Assistant Manager (Technical) and other Officers and Staff such as, Sr. Assistants/ Stenographers, Assistant and Jr. Assistants in implementing the policies and programmes of the Corporation. All policy decisions are taken by the Board.</p> <p>The second line officers will guide the Managing Director and act as recommending authorities so as to enable the Managing Director to take decisions.</p> <p>The other employees will work under second line Officers and assist in discharging their duties.</p>
<p>iii) The procedure followed in the decisions making process, including channels of supervision.</p>	<p>The files pertaining to any case are originated /processed by the caseworker. After recording his/her views, he/she will forward the same to middle level Officers who will record their views and send the files to the Section Head. The Section Head will study the case and record his/her recommendation/opinion and send the files to the Managing Director who is the final authority for approval. After the subject matter is attended by the Managing Director, further action will be taken by lower level Officers. However if any subject/matter involves policy decision, the same will be placed before the Board for final decision. The decisions taken at the Board level are conveyed to the related Officers of the Company for taking further action.</p>



<p>iv) The norms set by it for the discharge of its functions:</p>	<p>The Board is the policy making body and the Managing Director being Executive Head of the Organisation will implement the programs set out by the Board and Government from time to time and report the same to the Board. In order to discharge its functions smoothly, the functions of the corporation are broadly categorised under the following heads:</p> <ol style="list-style-type: none"> 1) Administration/Company Secretary Section. 2) Commercial Section. 3) Development Section. 4) Technical Section. 5) Finance and Accounts section. 6) Audit & Inspection Section. <p>Each of the above Sections are headed by Senior Officers and they will report to the Managing Director. These section heads will monitor the functions at District level and Regional level.</p> <p>Further, each of the section is provided with the required staff who will report to the section heads in discharging their functions. Also at District level, Unit heads are posted who will monitor the sales and development activities coming under their jurisdiction. Again each of the above unit is provided with the required staff with a view to discharge the assigned functions smoothly and effectively. All these unit Heads will report to the concerned section Heads at Head quarters.</p>																				
<p>v) The rules, regulations, Instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.</p>	<p>The following set of rules/instructions/manuals and records are used in the Corporation for discharging its functions.</p> <ol style="list-style-type: none"> 1. Memorandum and Articles of Associations. 2. The Service and Regulation Rules, 1991. 3. The cadre and Recruitment Rules, 1987.(amended upto 1997) 4. Companies Act, (as updated). 5. Board proceedings. 6. Circular instructions/office orders issued from time to time. 7. Income Tax Act. 8. Provident Fund Act / ESI Act. 9. Karnataka Transference in Public Procurement Act 1999. 10. Deligation of Powers. 																				
<p>vi) A statement of categories of documents that are held by it or under its control.</p>	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>DOCUMENTS</th> <th>CATEGORY</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td>Board proceedings/ minutes book.</td> <td>Not open to the public</td> </tr> <tr> <td>b)</td> <td>Administration files / Personnel files.</td> <td>Open to the public except Personal files.</td> </tr> <tr> <td>c)</td> <td>Purchase files/Price fixation file/other correspondence files connected to Commercial Section.</td> <td>Open to the public except Price fixation files.</td> </tr> <tr> <td>d)</td> <td>Correspondence files/proposal Files connected to the Development Section.</td> <td>Open to the Public.</td> </tr> <tr> <td>e)</td> <td>Balance sheet / Payment files / Other correspondence files connected to Finance & Accounts Section.</td> <td>Open to the public</td> </tr> </tbody> </table>	Sl. No.	DOCUMENTS	CATEGORY	a)	Board proceedings/ minutes book.	Not open to the public	b)	Administration files / Personnel files.	Open to the public except Personal files.	c)	Purchase files/Price fixation file/other correspondence files connected to Commercial Section.	Open to the public except Price fixation files.	d)	Correspondence files/proposal Files connected to the Development Section.	Open to the Public.	e)	Balance sheet / Payment files / Other correspondence files connected to Finance & Accounts Section.	Open to the public		
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	f)	Audit Reports / Stock verification reports and other correspondence files connected to Internal Audit Section.	Open to the public except Audit Reports.
	g)	Files maintained at Units.	Open to the public except reports on employees.
vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or "implementation thereof"	The Company does not have any particulars regarding existing consultation or representation towards formation of the policy.		
viii) A statement of the boards, councils, committee and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committee and other bodies are open to the public, or the minutes of such meetings are accessible for public.	Statement of the Boards, Councils, Committee and other bodies consisting of two or more persons are as follows:		
	1.	Board	Not open to public
	2.	Standing Recruitment Committee	Not open to public
	3.	Departmental Promotions Committee	Not open to public
	4.	Design selection, Price fixation and Purchase committee	Not open to public
	5.	General Body	Annual General Meeting of all the Share Holders is held once in a Year & Minutes of this meeting is recorded and kept at the Registered Office and it is not open to the Public.
ix) A directory of its Officers and Employees:	The following is the directory of important officers of the Corporation.		
	Sl. No.	Name and Designation	Phone Numbers
	1	Dr. H. Nataraju, K.G.S., Managing Director	080-22288895
	2	N. Chandrashekar, Deputy Manager (Commercial & Development)	080-22288895
	3	M. Mahadevaswamy Assistant Manager (Admin & Audit)	080-22288895
	4	V. Ramanjinappa Assistant Manager (Finance & Accounts)	080-22288895
	5	N. Nagaraj Rao Assistant Manager (Technical)	080-22288895

	6	List of Other Employees	Enclosed at Annexure-1
x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	The average monthly remuneration received by the Officers / Employees, designation wise is as under :-		
	Sl. No.	DESIGNATION	MONTHLY REMUNERATION (Average)
	a)	General Manager's	Rs. 74,400.00
	b)	Deputy General Manager's	Rs.67,550.00
	c)	Manager's	Rs.56,800.00
	d)	Deputy Manager's	Rs.43,100.00
	e)	Assistant Manager's	Rs.37,900.00
	f)	Senior assistant/Senior Steno's	Rs.33,450.00
	g)	Assistant/Steno's	Rs.27,650.00
	h)	Junior Assistant/Typist's	Rs.21,400.00
	i)	Attenders/Packers/Workers.	Rs.17,000.00
xi) The budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursement made.	As per the system prevailing in the Corporation, Annual plan scheme wise along with the Budget required for implementing such scheme will be prepared and sent to Government. (Social Welfare Department) for approval and allocation of funds. If such schemes / programmers are sanctioned by the Govt. and if the funds are released by the Govt. the same will be implemented accordingly. The Corporation does not have its own budgetary support for implementing schemes or disbursal of funds by it.		
xii) The Manner of execution of subsidy programmes including the amount allocated and the details of beneficiaries of such programmes.	<p>There are three following programmes where the Leather Artisans get subsidy .</p> <ol style="list-style-type: none"> 1. Providing Modern KIOSK – 100% Subsidy. 2. Providing Living cum-work sheds. – 100% subsidy. 3. Providing Direct Loan – 50% Subsidy. 4. Providing Mobile Sales Van – 50% Subsidy. 5. Providing Working Capital Loan. 6. Providing Swalambi Nera Marata Malige – 50% Subsidy. 7. Providing Kayaka Spurti - 60% Subsidy 8. Providing Charmashilpi - 50% Subsidy 9. Providing Training - 100% Subsidy <p>The Self Help Groups of SC Leather Artisans and Individual Leather Artisans are eligible to get the subsidy under the above schemes. The parameters are fixed for selection of Beneficiaries. The beneficiaries will be selected by District Committee headed by Joint Director, Social Welfare Department. In the Budget for the year 2022-23, Charmashilpi – 20 nos, Swavalami & Sanchari Marata Malige – 200 nos, Direct Loan- 600 nos, Kayaka Spurti – 500 nos, 300 KIOSKS and Housing Scheme-500 nos are proposed to be distributed to SC Leather Artisans.</p>		

<p>xiii) Particulars of recipients of concessions, permits or authorization granted by it.</p>	<p>As and when the Government allocates the budget for allowing rebate on products manufactured by Leather Artisans, such concessions will be passed on to the consumers through our retail sales outlets. In the year 2022-23, the Rebate up to 20% will be allowed on the sale of Artisans products during Festive Seasons such as Gowri Ganasha, Deepavali, X-Mas-New year and Ugadi.</p>
<p>xiv) Details in respect of the information available to or held by it, reduced in an electronic form.</p>	<p>As on date no information is held in an Electronic form.</p>
<p>xv) The particulars of facilities available to citizens for obtaining information including the working of a library or reading room if maintained for public use:</p>	<p>A) The General Public whoever is interested to know about the working, Programmes and Policies of the Corporation, can avail the requisite information from the designated information Officers of the Company during working hours from 10.30 AM to 5.30 PM at Head office. The Head Office is closed on second Saturday and fourth Saturday of every month and on other Government Holidays.</p> <p>B) Procedure for obtaining information:</p> <p>i) A person who desires to obtain any information under this Act, shall make a request in writing along with full details such as name and address, phone number and details of information required etc., either in Kannada or English, accompanying the prescribed fee.</p> <p>ii) The following is the fee structure. Fee along with the Application – Rs.10/- (Receipt to be issued by PIO or APIO as the case may be, and receipt no. to be mentioned on the application)</p> <p>iii) Further fee representing the cost of providing the information is as follows:</p> <p>a) In respect of matters in A4 size paper --- Rs.2/- for each folio</p> <p>b) Provided that in the case of maps, plans, reports, a partial record or any technical data, a reasonable fee shall be fixed by the PIO or APIO in each case depending upon the cost of labour and the material required to be employed.</p> <p>c) A person claiming exemption under provision to sub section 5 of Section 7 shall produce a valid certificate issued by the competent authority that he /she belongs to the Below Poverty Line category.</p>
	<p>iv) Time limit specified for providing information: On receipt of a request for information, the PIO or APIO shall provide the information within 30 days of the receipt of the request on payment of such fee as prescribed vide Para no. (iii). However, if the request is rejected for any of the reasons specified in Sec.8 and 9, the same would be communicated to the applicant along with the following details.</p> <ol style="list-style-type: none"> 1. The reasons for rejection. 2. The period within which an appeal against such rejection may be preferred and 3. The particulars of the Appellate Authority. <p>If the applicant decides to appeal to the Appellate Authority, such appeal to be preferred within 30 days from the date of receipt of decision regarding rejection.</p>



xvi) The names, designations and other particulars of Public Information Officers.	Sri. N Chandrashekar Deputy Manager (Commercial & Development) Head Office, Dr. B.J.R.L.I.D.C. Ltd., BANGALORE -560 052.	Public Information Officer
	Sri. M. Mahadevaswamy Assistant Manager (Admin & Audit) Head Office, Dr. B.J.R.L.I.D.C. Ltd., BANGALORE -560 052.	Assistant Public Information Officer
	Sri. V. Ramanjinappa Assistant Manager (Finance & Accounts) Head Office, Dr. B.J.R.L.I.D.C. Ltd., BANGALORE -560 052.	Assistant Public Information Officer
	Sri. N Nagraj Rao Assistant Manager (Technical) Head Office, Dr. B.J.R.L.I.D.C. Ltd., BANGALORE -560 052.	Assistant Public Information Officer
xvii) Such other information as may be prescribed, and there after update these publications every year's	As required under Company's Act, 1956 & amendment in 2018-19. The Company publishes its Annual Returns and submits the same to the Government. This Annual Return contains the details of assets, liabilities, income, expenditure and profit and loss made during the year.	

Note: Amendments have been incorporated in view of changes in the constitution of Board of Directors and transfer of some of the Officers and Officials in the Organisation.



MANAGING DIRECTOR

ANNEXURE - 1

DIRECTORY OF EMPLOYEES		
Sl. No.	Unit & Employees Name	Designation
1	Chairman Section	
	Sri. T Girisha	Attender
2	M.D. Section	
	Sri. N. Nagaraja Rao	Assistant Manager
	Sri. V B Mani	Attender
3	ADMN. SECTION	
	Sri. M Mahadevswamy	Asst. Manager
	Smt. N Rekha	Sr. Assistant
4	FINANCE & ACCOUNTS SECTION	
	Sri. V. Ramanjinappa	Asst. Manager
5	AUDIT & INSPECTION	
	Sri. M Mahadevswamy	Asst. Manager
6	COMMERCIAL SECTION	
	Sri. N Chandrasekhar	Deputy Manager
	Sri. B. Srinivas	Assistant
7	DEVELOPMENT SECTION	
	Sri. N Chandrasekhar	Deputy Manager
	Sri. Jaikumar J	Jr. Assistant
8	CENTRAL STORES	
	Smt. Suvama K	Assistant Manager
	Sri Lavakumar P	Attender
9	LLE VASANTHAGAR	
	Sri M Hariram Babu	Sr. Assistant & I/c
	Sri. Shantappa Sajjan	Attender
10	LLE JAYANAGAR	
	Smt. Suvama K	Assistant Manager (I/C)
11	LLE SUBASHNAGAR	
	Smt. Leela M	Manager (I/C)
	Kum. Meenakshi	Sr. Assistant
12	LLE RAJAJINAGAR	
	Smt. N. Munirathna	Manager (I/C)
	Sri. T Lokesh	Attender
13	LLE TUMKUR	
	Sri. Gangadhar	Manager (I/C) & Dist. Co-Ordinator, Tumkur, & Hassan Dist.
14	LLE MANGALORE	
	Sri. Dayanand C	Assistant & Dist. Co-Ordinator, DK & Udupi Dist.
	Sri. Thippeswamy O	Attender
15	LLE MYSORE	
	Sri T Jairamaiya	District Manager, Mysore, Chamrajnagar, Mandya
	Kum. H L Chaitra	Manager (I/C)
	Sri. G Chetan	Jr. Assistant
	Sri. M P Muthuraju	Attender
16	LLE SHIMOGA	

	Sri. Mallikarjun	Assistant and Dist. Co-Ordinator, Shimoga & UK
	Smt. Nagaveni S	Assistant
17	LLE CHITRADURGA	
	Sri. B. Rangaswamy	Sr. Assistant & I/c
18	LLE DAVANAGERE	
	Sri. RUDRESHI A.S.	Dist. Co-Ordinator, Davangere Dist.(I/C)
	Sri. Md. Jabbar Khan Pathan	Attender
19	LLE HUBLI	
	Sri. RUDRESHI A.S.	Dist. Co-Ordinator, Dharwad Dist.
	Smt. DHROWPATHI VIMALABAI MORAB	Manager (I/C)
20	LLE BELLARY	
	Sri. T.SANJEEVAPPA	Manager (I/C)& Dist. Co-Ordinator, Bellary, Koppal & Vijaynagar Dist.
21	LLE BELGAUM	
	Sri. S . Nagaraj	Manager (I/C) & Dist. Co-Ordinator, BelgaumDist.
	Sri. Ramesh H	Attender
22	LLE GULBARGA	
	Sri. B B Vybhav	Manager (I/C). Dist. Co-Ordinator of Kalburgi, Yadgiri
	Smt Vijaylakshmi	Attender
	Sri. Kalyan Kumar	Dist. Co-Ordinator of Bidar
23	LLE RAICHUR	
	Sri. Basanna Gowda	Manager (I/C) & Dist. Co-Ordinator, Raichur Dist.
24	LLE CHICKAMAGALORE	
	Sri. Venugopala Rao	Manager (I/C) & Dist. Co-Ordinator, Chickmagalore & Hassan Dist.
25	HAVERI DIST	
	Sri. Krishnappa H	Dist. Co-Ordinator, Haveri
26	LLE VAJARAHALLI	
	Smt. K M Lalitha	Manager (I/C) & District Co-Ordinator, Kolar
27	KAVERI EMPORIUM	
	Sri. N Jagadish	Manager (I/C)
28	BANGALORE DIST	
	Sri C. Avinash Dutta	District Co-Ordinator of Bangalore Urban
	Sri. C J Chetan	District Co-Ordinator of Bangalore Rural, Ramnagar
29	VIJAYPURA DIST	
	Sri. Nagarjun Shellagi	Dist. Coordinator Vijaypura
30	LLE BAGALKOTE	
	Sri. Venkatesh M	Manager (I/C) & Dist. Coordinator Bagalkote
31	CHICKBALLAPURA	
	Sri. Jaikumar J	Assistant & Dist. Coordinator Chickballapura
32	KODAGU	
	Sri. Dinesh	Dist. Coordinator
33	ON DEPUTATION	
	Smt. M. S Kavitha	Deputy General Manager
	Sri. Monappa Kattimani	Deputy General Manager


DEPUTY MANAGER